



ACTION INDUSTRIAL CATERING'S RESPONSE TO THE COVID-19 PANDEMIC

March 2020

At Action Industrial Catering ('Action'), the safety of our employees, residents and contractors is always our most important priority.

Accordingly, over the last several weeks as the COVID-19 situation has evolved, working in close consultation with medical professionals, government health authorities, third-party experts, and our customers, we have proactively implemented a series of safety measures.

While these protocols are constantly evolving, examples of current measures include:

- A travel advisory protocol which precludes anyone who has travelled internationally from working on an Action managed project or office for a minimum of 14 days after their return, and eliminates any non-essential, domestic business travel for Action employees;
- Intrastate travel restrictions preventing non-essential workers travelling between local regions within the WA state.
- A screening protocol that applies to all employees, contractors, and 3RD party suppliers;
- A quarantine and isolation protocol to be implemented in the event our screening protocol identifies anyone who is symptomatic of COVID-19;
- Enhanced personal protective equipment requirements for our staff;
- In conjunction with our clients the introduction of enhanced cleaning frequency and sanitization measures for all common areas and resident facilities;
- Controlled access into common areas coupled with social distancing guidelines; and
- A rotational and work from home protocol for our corporate office staff within Perth.
- Action management is fully engaged in monitoring the situation, following guidelines established by public health authorities and communicating frequently with our employees, clients and our residents to ensure the safest possible environment for all stakeholders. We extend our profound gratitude for their continued vigilance as we work together to prioritize everyone's well-being during this difficult time.

About Action

Action has established itself as one of the renowned quality providers of facilities management services to the remote mining industry within the WA market. Action provides a range of support services encompassing, catering, cleaning, accommodation, wet mess, tavern, gym and aerodrome management to key mining clients.

For further information on how Action can service your needs please visit our website at www.actioncatering.com.